

|  |                                  |   |  |                 |                                |                 |               |
|--|----------------------------------|---|--|-----------------|--------------------------------|-----------------|---------------|
| <b>Center Name:</b><br>Ashley's Garden |                                  | <b>Address:</b><br>2341 Entrada del Sol<br>Las Cruces, NM 88001 |  |                 | <b>Phone:</b><br>(575)523-1616 |                 |               |
| <b>License Number:</b><br>116440       | <b>Issue Date:</b><br>08/16/2016 | <b>Expiration Date:</b><br>08/15/2017                           | <b>Type:</b><br>4 Star FOCUS Child Care Center |                 | <b>Status:</b><br>Licensed     |                 |               |
| <b>Capacity</b>                        |                                  |   |  |                 | <b>Census</b>                  |                 |               |
| Over Age 2:                            | 43                               | Under Age 2:  | 0  | Night Care:     | 0                              | Playground:     | 8             |
|  |                                  | Over 2:   | 33   | Under 2:        | 0                              |                 |               |
| <b>Days and Hours of Operation</b>     |                                  |   |  |                 |                                |                 |               |
|  | <u>Monday</u>                    | <u>Tuesday</u>  | <u>Wednesday</u>                               | <u>Thursday</u> | <u>Friday</u>                  | <u>Saturday</u> | <u>Sunday</u> |
| Opening Times:                         | 08:00 AM                         | 08:00 AM  | 08:00 AM                                       | 08:00 AM        | 08:00 AM                       | Closed          | Closed        |
| Closing Times:                         | 02:30 PM                         | 02:30 PM  | 02:30 PM                                       | 02:30 PM        | 02:30 PM                       |                 |               |
| <b># of Classrooms:</b><br>2           | <b>Purpose:</b><br>Semi-Annual   |   | <b>Date:</b><br>01/24/2017                     |                 | <b>Time:</b><br>01:00 PM       |                 |               |
| <b>Comments</b>                        |                                  |   |  |                 |                                |                 |               |

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

| Licensure  |                |
|--|----------------|
| 8.16.2.11 A TYPES OF LICENSES  | Compliance     |
| 8.16.2.11 B RENEWAL OF LICENSE   | N/A            |
| 8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE   | N/A            |
| 8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS   | N/A            |
| 8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES   | Compliance     |
| 8.16.2.18 D COMPLAINTS   | N/A            |
| 8.16.2.21 A LICENSING REQUIREMENTS<br><u>Deficiencies</u><br>The licensee did not obtain background checks on all staff members , educators, volunteers, and prospective staff as per the requirements outlined in the department's most current version of the Background Check and Employment History Verification provisions . Two staff have not had background check within the last five years<br>Regulation: 8.16.2.21A(2)<br><br><u>Corrective Action Plan</u><br>The licensee will obtain background checks on all staff members , volunteers, and prospective staff. A request for a background check must be submitted prior to a staff member's employment. A background check must be conducted in accordance with 8.8.3 NMAC at least once every five years on all required individuals.<br>Date to be Completed: 02/24/2017 | Non-compliance |
| 8.16.2.21 B CAPACITY OF CENTERS  | Compliance     |
| 8.16.2.21 C INCIDENT REPORTING REQUIREMENTS  | Compliance     |
| Administrative Requirements  |                |
| 8.16.2.22 A ADMINISTRATION RECORDS   | Compliance     |
| 8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT   | Compliance     |
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| <b>Administrative Requirements</b>                                  |                                  |                            |
| 8.16.2.22 C POLICY AND PROCEDURES                                   |                                  | Not Inspected              |
| 8.16.2.22 D FAMILY HANDBOOK   |                                  | Not Inspected              |
| 8.16.2.22 E CHILDREN'S RECORDS                                      |                                  | Not Inspected              |
| 8.16.2.22 F PERSONNEL RECORDS                                       |                                  | Compliance                 |
| 8.16.2.22 G PERSONNEL HANDBOOK                                      |                                  | Not Inspected              |
| <b>Personnel &amp; Staffing</b>                                     |                                  |                            |
| 8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS                     |                                  | Compliance                 |
| 8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING                       |                                  | Compliance                 |
| 8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES                      |                                  | Compliance                 |
| <b>Services &amp; Care of Children</b>                              |                                  |                            |
| 8.16.2.24 A GUIDANCE  |                                  | Compliance                 |
| 8.16.2.24 B NAPS OR REST PERIOD                                     |                                  | Compliance                 |
| 8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS        |                                  | N/A                        |
| 8.16.2.24 D DIAPERING AND TOILETING                                 |                                  | Compliance                 |
| 8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS |                                  | Compliance                 |
| 8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE                  |                                  | N/A                        |
| 8.16.2.24 G PHYSICAL ENVIRONMENT                                    |                                  | Compliance                 |
| 8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT                 |                                  | Compliance                 |
| 8.16.2.24 I EQUIPMENT AND PROGRAM                                   |                                  | Compliance                 |
| 8.16.2.24 J OUTDOOR PLAY AREAS                                      |                                  | Compliance                 |
| 8.16.2.24 K SWIMMING, WADING AND WATER                              |                                  | N/A                        |
| 8.16.2.24 L FIELD TRIPS   |                                  | N/A                        |
| <b>Food Service</b>   |                                  |                            |
| 8.16.2.25 B MEALS AND SNACKS  |                                  | Compliance                 |
| 8.16.2.25 C MENUS   |                                  | Compliance                 |
| 8.16.2.25 D KITCHENS  |                                  | Compliance                 |
| 8.16.2.25 E MEAL TIMES  |                                  | Compliance                 |
| <b>Health &amp; Safety Requirements</b>                             |                                  |                            |
| 8.16.2.26 A HYGIENE   |                                  | Compliance                 |
| 8.16.2.26 B FIRST AID REQUIREMENTS                                  |                                  | Not Inspected              |
| 8.16.2.26 C MEDICATION  |                                  | N/A                        |
| 8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS                      |                                  | Compliance                 |
| 8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS               |                                  | N/A                        |
| <b>Buildings, Grounds &amp; Safety</b>                              |                                  |                            |

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| <b>Buildings, Grounds &amp; Safety</b>  |                                  |                            |
| 8.16.2.29 A HOUSEKEEPING  |                                  | Compliance                 |
| 8.16.2.29 B PEST CONTROL  |                                  | N/A                        |
| 8.16.2.29 C MECHANICAL SYSTEMS  |                                  | Compliance                 |
| 8.16.2.29 D WATER AND WASTE   |                                  | Compliance                 |
| 8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL  |                                  | Compliance                 |
| 8.16.2.29 F EXITS AND WINDOWS   |                                  | Compliance                 |
| 8.16.2.29 G TOILET AND BATHING FACILITIES   |                                  | Compliance                 |
| 8.16.2.29 H SAFETY COMPLIANCE<br><u>Deficiencies</u><br>The center does not have verification of an annual fire inspection from the fire authority having jurisdiction. 11/19/15<br><b>Regulation:</b> 8.16.2.29H(3)(e)<br><u>Corrective Action Plan</u><br>An annual fire inspection will be requested from the fire authority having jurisdiction over the center.<br><b>Date to be Completed:</b> 02/24/2017 |                                  | Non-compliance             |
| 8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES   |                                  | Compliance                 |
| 8.16.2.29 J PETS  |                                  | N/A                        |

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.



01/24/2017



01/24/2017

Surveyor: Emma Gonzales

Date

Facility Rep: Lucy Tamez

Date